



**STATEMENT OF PROCEEDINGS FOR THE
SUPERVISORIAL DISTRICT BOUNDARY REVIEW COMMITTEE
OF THE COUNTY OF LOS ANGELES HELD IN ROOM 739
OF THE KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012
Wednesday, March 2, 2011
3:00 PM**

Present: Chair Pedersen, Vice Chair Holoman, Commissioner Andrade, Commissioner Reyes, Commissioner Martinez, Commissioner Ollague, Commissioner Choi, Commissioner Escandon, Commissioner Harris, Commissioner Friedman, Commissioner Acebo, Commissioner Flores, Commissioner Hollister, Commissioner Hatanaka, Commissioner Napolitano, Commissioner Hernandez, Commissioner Hoffenblum, Commissioner Sun, Commissioner Mejia and Commissioner Tse

I. ADMINISTRATIVE MATTERS

1. Call to Order and Introductions by the Chief Executive Office. (Rescheduled from the meeting of February 23, 2011.) (11-0704)

Chief Executive Officer, William T Fujioka called the meeting to order at 2:03 p.m.

- **Mr. Fujioka welcomed and thanked everyone in attendance and addressed the purpose of the Supervisorial Redistricting Boundary Review Committee (BRC);**
- **BRC members, Alternates and staff introduced themselves;**
- **Called up Item 4 of the agenda and invited motions to nominate the Chair and Vice-Chair.**

2. Adoption of Procedural Rules (abridged version of Robert's Rules of Order). (Rescheduled from the meeting of February 23, 2011.) (11-0705)

Barbara Goul, Principal Deputy County Counsel, gave a brief summary of Robert's Rules of Order and responded to questions posed by the Committee.

After discussion, the Committee, by Common Consent, there being no objection, received and filed the report.

Attachments: [SUPPORTING DOCUMENT](#)

- 3.** Presentation by County Counsel on the Brown Act. (Rescheduled from the meeting of February 23, 2011.) (11-0706)

Barbara Goul, Principal Deputy County Counsel, gave an overview of the abridged version of Robert's Rules of Order and responded to questions posed by the Committee. The following items were highlighted in the report:

- **The 72 hour timeframe for posting of an Agenda;**
- **The 20-Word requirement for an agenda item;**
- **Special meeting 24-Hour Notice;**
- **What constitutes a quorum (6 members);**
- **Supporting Documents;**
- **Public Access;**
- **Public Comment; and**
- **Use of a Sign-in Sheet**

After discussion, the Committee, by Common Consent, their being no objection, received and filed the report.

- 4.** Election of a Chairperson and a Vice-Chairperson of the Committee. (Rescheduled from the meeting of February 23, 2011.) (11-0707)

Commissioner Hoffenblum nominated Commissioner Curt Pederson to serve as Chair.

There being no additional nominations, William T Fujioka declared the nominations for Chair closed.

Therefore, on motion of Commissioner Hoffenblum, seconded by Commissioner Friedman, unanimously carried, Commissioner Curt Pederson was appointed as Chair of the Committee.

Commissioner Reyes nominated, Commissioner Sean Andrade to serve as Vice-Chair. The nomination failed for lack of a second.

Commissioner Sun nominated, Commissioner Teresa Holoman to serve as Vice-Chair.

There being no additional nominations for Vice-Chair, William T Fujioka declared the nominations closed.

Therefore, on motion of Commissioner Sun, seconded by Commissioner Mejia, unanimously carried, Commissioner Holoman was appointed as Vice-Chair.

- 5. Discussion of Proposed Time Line and meeting Schedule. (Rescheduled from the meeting of February 23, 2011.) (11-0709)**

Martin Zimmerman, Assistant Chief Executive Officer, submitted the Proposed Timeline, Meeting Schedule and responded to questions posed by the Committee. The following items were highlighted in the report:

- **Website - 03/11/11**
- **Census Date - 04/01/11, if not earlier**
- **Last day for submittal of Plans for consideration – 05/27/11**
- **Review of Plans and developing recommended plan**
- **Early July, Committee must recommend and submit a plan for consideration by the Board of Supervisors, no later than August 1 to be in compliance**
- **Meetings will be conducted every other Wednesday at the same location and time, with the exception of Community meetings in each District, which will be held during the evenings.**

After discussion, on motion of Commissioner Acebo, seconded by Commissioner Sun, the Committee received and filed the report and approved the meeting scheduled with an option amend dates at a future time.

Attachments: [SUPPORTING DOCUMENT](#)

- 6. Presentation by County Counsel on Legal Issues concerning Redistricting and Policies and Procedures of the Boundary Review Committee. (Rescheduled from the meeting of February 23, 2011.) (11-0710)**

Nancy Takade, Principal Deputy County Counsel, presented a PowerPoint overview of the Legal Issues concerning Redistricting and Policies and Procedures of the Boundary Review Committee and responded to questions posed by the Committee. The following items were highlighted in the report:

- Population equality as mandated by the 14th Amendment
- Population deviation is permissible to achieve a rational state policy
- The Voting Rights Act not being applicable to the 2011 County Redistricting Process
- County Charter and State Elections Code

Following County Counsel's presentation, Alan Clayton addressed the Committee.

Following discussion, the Committee by Common Consent, there being no objection, received and filed the report.

Attachments: [SUPPORTING DOCUMENT](#)

7. Refinement of Public Access Plan. (Rescheduled from the meeting of February 23, 2011.) (11-0711)

Martin Zimmerman, Assistant Chief Executive Officer, gave an overview of the Public Assess Plan approved by the Board of Supervisors in concept. The following items were highlighted in the report.

- The means of notifying the public of Committee meetings and information:
 - Mailing Lists maintained by the Executive Office and newsblasts
 - Twitter and FaceBook through Board Offices
 - Website maintained by the Chief Executive Office
- Information contained on Website will be:
 - For use by the public
 - Process Analysis
 - Bios
 - Meeting agendas and minutes
- Plan submissions and review process

Frank Cheng, Manager, Chief Executive Office, made a presentation on software and all data being made available to members of the public to utilize for preparing plans, outside of the free software being offered.

After the presentations, the report was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

8. Presentation on the Web Site. (Rescheduled from the meeting of February 23, 2011.) (11-0712)

Susan Herman, Senior Manager, Chief Executive Office, made a presentation on the Supervisory District Boundary Review Website which is expected to be launched toward the end of March and responded to questions.

In addition, the Committee requested that an investigation be conducted into the feasibility of translating the information on the website into other languages and the possibility of holding Community Meetings at facilities with video broadcasting capabilities.

Also, at the suggestion of Commissioner Ollague, and on motion of Commissioner Acebo, seconded by Commissioner Hatanaka, unanimously carried the Committee Public Access Plan was approved as amended to include a subheader including the addition of alternative language accessibility.

After discussion, Marge Nichols, League of Women Voters requested that minutes be posted on the website and made available to the public in draft form. Alan Clayton addressed locations where computers and technical support could be made available to members of the public, such as at the Department of Public Works.

9. Presentation on Plan Submission and Analysis. (Rescheduled from the meeting of February 23, 2011.) (11-0713)

Martin Zimmerman, Assistant Chief Executive Officer made a presentation on Plan Submission and Analysis and responded to questions posed by the Committee.

During the presentation, Mr. Zimmerman informed the Committee that the standard analytical format will need to be placed on a future Committee meeting for approval.

Following discussion, the Committee by Common Consent, there being no objection, received and filed the report.

Attachments: [SUPPORTING DOCUMENT](#)
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VIII. MISCELLANEOUS

Matters Not Posted

10. Items not posted on the agenda, to be presented and (if requested) referred to staff or placed on the agenda for action at a future meeting of the

Public Comment

11. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-1146)

Alan Clayton, Marge Clayton and Luz Castillo addressed the Committee.

Adjournment

12. Adjournment for the meeting of March 2, 2011. (11-1147)

By Common Consent, there being no objection, the meeting adjourned at 4:20 p.m.